

### **Templates for contacting a Specialist for a consultation call:**

Dear NAME:

My name is NAME, and I am seeking a SPECIALIST TYPE. I use INSURANCE COMPANY and found your details on their website. Are you currently taking on new patients? If so, I would like to schedule a brief call to learn more about your treatment style. I am available most DAYS around TIME.

I have been experiencing BRIEF DESCRIPTION OF YOUR NEEDS and would like to find a specialist that fits my needs.

Please let me know once you receive this email as it will confirm that this is a good way to contact you.

I look forward to hearing from you,

### **Templates for contacting a Specialist for an initial appointment:**

Dear NAME:

My name is NAME, and I am seeking a SPECIALIST TYPE. I use INSURANCE COMPANY and found your details on their website. Are you currently taking on new patients? If so, I would like to schedule an initial appointment at your earliest available date. I am available most DAYS around TIME.

I have been experiencing BRIEF DESCRIPTION OF YOUR NEEDS and would like to find a specialist that fits my needs.

Please let me know once you receive this email as it will confirm that this is a good way to contact you.

I look forward to hearing from you,